### AUTO ENROLMENT

### Monday 13 October 2014

### 13:30 to 16:30

### Ramside Hall Hotel, Carrville, Durham

This course aims to keep delegates updated on the ongoing requirement to incorporate a Qualifying Work Pension Schemes in to a business. It will highlight the timescales, costs and problems of integrating the scheme, and the considerations to be made by HR and payroll.

It will be of benefit to those who advise small and medium size businesses, and owner managed firms.

* Introduction
* Where we are now, and companies staging dates
* The role of the accountant , client preparation and budgets
* Getting started with Auto Enrolment. Workforce assessment and certification
* Overview of available pension schemes, charges and the role of the Default Fund
* Integration with Human Resources, postponement and communications, SSP and SMP
* The importance of payroll services before and after the staging date
* Opt In and Opts outs
* Record keeping and the role of The Pension Regulator
* Technical updates

**Karen Barwick** is a Chartered Financial Planner and Co Director of Laurus Associates Ltd Independent Financial Advisers. Karen has been giving both Corporate and Individual Pensions advice since 1987. Prior to Laurus Associates Ltd, she was a Corporate Pensions Adviser with Standard Life and Momentum Financial Services (formerly AON Financial Services).

**Booking:**

**Credit/Debit Card – Tel (0)1908 248159**

**Online Booking -** £84.00 inc VAT, Retired/not employed £42.00 inc VAT at icaew.com/northern events

**Postal Booking by cheque -** £90.00 inc VAT, Retired/not employed £45.00 inc VAT

For further information contact Joanne Lucking on 0191 300 0352 joanne.lucking@icaew.com

\*I/we would like to attend Auto Enrolment **course on Monday 13 October 2014** (booking ref DNORSEM141013)

If paying for multiple attendees please insert the lead name below with details of others - name, organisation & membership number – overleaf.

Name: …………………………………Organisation:………………………...

E-mail: ………………………………… Tel:...............................................

Address: …………………………………………………………………………

………………………………………………………………Postcode: ……….

Institute Membership No. (if applicable): ⬜⬜⬜⬜⬜⬜⬜ Tick this box if you require a VAT Receipt ⬜

I wish to reserve ….... place(s) at the above seminar. I enclose my cheque for £…………… payable to “NSCA”